

Permissions	Descriptions	Section
<i>New Work Order</i>		New Work Order Form
<i>Create New Properties (Custom Property Definitions Only)</i>	The configuration for this feature is done by clicking on Admin in the navigation pane, and then clicking on the Custom Property Definition page. Only users with the "Set Custom Property Definitions" permission will be able to see this configuration page.	New Work Order Form
<i>View New Work Order Form</i>	This will allow the user to click and see the "New Work Order" tab.	New Work Order Form
<i>Save New Work Orders</i>	This will allow the user to Save a new work order.	New Work Order Form
		Import Work Order
<i>Enable Batched Background Imports</i>	This will allow the user to import a high volume of orders into the batching feature which allows for much imports.	Import Work Order
<i>Import Work Orders</i>	This will allow the user to access the import work orders screen and allow them to process and import orders.	Import Work Order
<i>Import Historical Data</i>	When enabled, this allows for special data imports into the Property info screen.	Import Work Order
<i>Property Boarding</i>	Allows user to upload Excel property boarding template of multiple properties.	Import Work Order
<i>Access Property Boarding Logs</i>	This will enable the user to access property boarding logs.	Import Work Order
<i>Reprocess INS File</i>	This will enable the user reprocess the INS File.	Import Work Order
		Admin
		System Rules Engine
<i>View System Rules Engine</i>	This will enable the user to view the System Rules Engine rules.	System Rules Engine
<i>Delete System Rule</i>	This will enable the user to delete a System Rules Engine rules.	System Rules Engine
<i>Update System Rule</i>	This will enable the user add rules/modify rules in the System Rules Engine.	System Rules Engine
		Admin
<i>Default</i>	This allows the user to view the Admin tab.	Admin
		Email/Text Templates
<i>View</i>	This will allow the user to view the Email/text templates Admin > General	Email/Text Templates
<i>Save</i>	This will allow the user to save the Email/text templates Admin > General	Email/Text Templates
		PPW Settings
<i>View PPW Settings</i>	This will allow the user to view the settings under Admin > Settings	PPW Settings
<i>Save PPW Settings</i>	This will allow the user to save the settings under Admin > Settings	PPW Settings
		Auto Assign (BETA)
<i>View Auto Assign Rules (BETA)</i>	This will allow the user to view the Auto Assign Rules (BETA) under Admin > General	Auto Assign (BETA)

Edit Auto Assign Coverage	This will allow the user to edit and save auto assign rules within the Auto Assign Rules (BETA) under Admin > General	Auto Assign (BETA)
Edit Auto Assign Priority Rules	This will allow the user to edit and save priority rules within Auto Assign Rules (BETA) under Admin > General	Auto Assign (BETA)
Switch between Old and New Auto Assign Rules	This will allow the user to use the button available to switch between the new and old Auto Assign features.	Auto Assign (BETA)
Auto_assign_admin		
View Admin Assignment	This will enable the user to view the admin assigned.	Auto_assign_admin
Add/Edit Admin Assignment	This will enable the user to Add/Modify the admin assigned.	Auto_assign_admin
Auto Assign by Zip		
View Auto Assign By Zip	This will all the user to view the Auto Assign by Zip Code under Admin > General	Auto Assign by Zip
Delete Auto Assign By Zip	This allow the user to delete the Auto Assign by Zip Code under Admin > General	Auto Assign by Zip
Update the Auto Assign By Zip	This will allow the user to update and save the Auto Assign by Zip Code under Admin > General	Auto Assign by Zip
Auto Import - Work Orders		
Save Auto Imports	This will enable the user to save auto imports.	Auto Import - Work Orders
Auto Work Detail		
View Auto Work Detail Admin	This will allow the user to view the Auto Work Details option under Admin > General	Auto Work Detail
Delete Auto Work Detail	This will allow the user to delete any Auto Work Details options under Admin > General	Auto Work Detail
Modify Auto Work Detail	This will allow the user to modify any previously created Auto Work Details under Admin > General.	Auto Work Detail
Client Apps		
Register Client Apps	Allows user to create required information for the use of web hooks with other systems.	Client Apps
Client Company		
View Client Companies	This will allow the user to view the client companies portion of PPW under Admin > General.	Client Company
Delete Client Company	This will allow the user to delete the client companies portion of PPW under Admin > General.	Client Company
Delete Client Company Users	This will allow the user to delete client company users in the client companies portion of PPW under Admin > General.	Client Company
Edit/Save Client Company	This will allow the user to edit and save the client coompanies in the client companies portion of PPW under Admin > General.	Client Company
Edit/Save Client Company Users	This will allow the user to edit and save client company users in the client companies portion of PPW under Admin > General	Client Company

Reset Client Company User Passwords	This will allow the user to Reset Client Company User passwords in the client companies portion of PPW under Admin > General.	Client Company
View Client Company Users	This will allow the user to view client company users in the client companies portion of PPW under Admin > General.	Client Company
Client Status		
Edit Client Status	This will allow the user to edit client status.	Client Status
View Client Status	This will allow the user to view the client status.	Client Status
Document Types		
View Document Types	This will allow the user to view Document Types under Admin > General.	Document Types
Delete Document Types	This will allow a user to delete previously created document types under Admin > General.	Document Types
Add/Edit Document Types	This will allow a user to add & save Document Types under Admin > General.	Document Types
Employee Documents		
View Employee Documents	This will the user to view employee documents under Admin > Users.	Employee Documents
Delete Documents	This will allow the user to delete employee documents under Admin > Users.	Employee Documents
Add/Edit Documents	This will allow the user to add and delete employee documents under Admin > Users.	Employee Documents
Groups		
Default	This will allow the user to view the Groups Portion of PPW under Admin -> Users.	Groups
Delete	This will allow the user to delete groups in the Groups Portion of PPW under Admin > Groups.	Groups
Edit	This will the user to edit the Groups Portion of PPW under Admin > Groups.	Groups
Insert	This will allow the user to create Groups in the Groups Portion of PPW under Admin > Groups.	Groups
Edit IP Restrictions by Group	This will the user to Edit IP Restrictions by group. Adding an IP Address filter will limit the group to only login from thos IP addresses. All other IP addresses will be blocked. Please use caution when adding filters. IP Addresses can be entered in the CIDR format or using wildcard symbols.	Groups
Admin/Investor		
Show Admin/Investor	This will all the user to access the Investors portion of PPW under Admin > General.	Admin/Investor
PPW Invoices/Payments		
View PPW Invoices & Payments	This will allow the user to view the invoices and payments for your PPW Account. *Not applicable for Enterprise accounts.	PPW Invoices/Payments
Process Payments	This will allow the user to make a payment to PPW for your account. *Not applicable for Enterprise accounts.	PPW Invoices/Payments

Bid/Comp and Invoice Items		
View Bid/Comp and Invoice Items	This will allow the user to View the Bid/Comp & Invoice items portion under Admin > General.	Bid/Comp and Invoice Items
Edit/Delete Order Frequency Controls	This will allow the user to Edit/Delete Order Frequency on Bid/Comp items under Admin > General > Order Frequency	Bid/Comp and Invoice Items
Save Bid/Comp and Invoice Items	This will allow the user to modify and save Bid/Comp & Invoice Items under the Bid/Comp & Invoice Items portion of PPW under Admin > General.	Bid/Comp and Invoice Items
Override Frequency Limit	This will allow the user to Override the Frequency Limit for Bid Comp and Invoice items under Admin > General > Order Frequency	Bid/Comp and Invoice Items
Override Price Limit	This will allow the user to Override the Price Limit for Bid Comp and Invoice items under Admin > General > Order Frequency	Bid/Comp and Invoice Items
Override Quantity Limit	This will allow the user to Override the Quantity Limit for Bid Comp and Invoice items under Admin > General > Order Frequency	Bid/Comp and Invoice Items
Add/Edit/Delete Pricing Filters	This will allow the user to add/edit/delete pricing filters for Bid/Comp & Invoice items under Admin > General	Bid/Comp and Invoice Items
Add/Edit/Delete SLAs	This will allow the user to add/edit/delete SLAs for Bid/Comp & Invoice items under Admin > General > Bid/Comp & Invoice Items > Edit SLAs	Bid/Comp and Invoice Items
View Order Frequency Controls	This will allow the user to View Order Frequency Controls for Bid/Comp & Invoice items under Admin > General > Order Frequency.	Bid/Comp and Invoice Items
View SLAs	This will allow the user to View SLAs for Bid/Comp & Invoice Items under Admin > General > Edit SLAs.	Bid/Comp and Invoice Items
Admin/Line Item Category		
Show Admin/Line Item Category	This will allow the user to view and modify/save the Line Item Categories that you have set up in PPW.	Admin/Line Item Category
Options		
Default	This will the user to hover over the "Admin" tab and cllck on any of the resulting options. This will be based on the permissions granted elsewhere.	Options
View Company Info		
Delete Logo	This will allow the user to delete your uploaded company logo in the Admin > Change Company Info section of PPW.	View Company Info
Change Company Info	This will allow the user to see and modify/save your company info in the Admin > Change Company Info section of PPW.	View Company Info
PCR Forms		
View PCR Forms in Admin	This will allow the user to click on and view PCR Forms in the Admin > PCR forms section of PPW.	PCR Forms
Delete PCR Forms	This will allow the users to delete PCR forms in the PCR form section of PPW under Admin > PCR forms.	PCR Forms
Create new and edit existing PCR forms	This will allow the user to create new PCR forms and edit existing PCR forms in PPW under Admin > PCR Forms.	PCR Forms

Map PCR Answers to PPW Fields	This will allow the user to map specific PCR answers to field on the Property Info screen.	PCR Forms
Preview PCR Forms from JSON	Allows user to be able to preview a technical presentation of the PCR. *Admin users ONLY.	PCR Forms
PDF Packages		
Enable PDF Packages	This allows the user to see and utilize the PDF Package functionality throughout the system.	PDF Packages
View PDF Packages	This allows the user to view the PDF Packages.	PDF Packages
Add/Edit/Delete PDF Packages	This allows the user to add/edit/delete packages set up under Admin > General > PDF Packages.	PDF Packages
Profiles		
View Client Profile settings	This will allow the users to view the Client Profiles - Configuration in PPW, do note that is is only used for Wolverine Auto import.	Profiles
Save Client Profile Settings	This will allow the user to save the Client Profiles - Configuration in PPW, do note that this is only used for the Wolverine Auto Import.	Profiles
Property Flags		
Create/Edit/Delete Property Flags	This allows the user to Create/Edit Delete Property Flags under Admin > General > Property Flags	Property Flags
View Property Flags	This allows the user to View Property Flags under Admin > General > Property Flags.	Property Flags
Admin/Property Status		
Show Admin/Property Status	This will allow the user to view/modify/save the Property Statuses that were created under Admin > General > Property Statuses.	Admin/Property Status
Property Types		
Create/Edit/Delete Property Types	This enables the user to add/edit/delete property types under Admin>General>Property Types.	Property Types
QuickBooks Online		
Access QuickBooks Online Setup	This will allow the user to view/setup the QBO integration available under Admin > General.	QuickBooks Online
QC Rules		
View QC Rules	This will allow a user to view the QC Rules option under Admin > General.	QC Rules
Edit QC Rules	This will allow the user to enter/edit/save new or existing QC rules under Admin > General > QC Rules.	QC Rules
Sales Tax		
Edit Tax Codes	This will allow the user to enter/edit/save tax codes under Admin > General > Sales Tax - Avalara. *Tax calculating service, contact account management.	Sales Tax

Enable/Disable Avatax Integration	This will allow the user to enable/disable the integration under Admin > General > Sales Tax - Avalara. <i>*Tax calculating service, contact account management.</i>	Sales Tax
Enable/Disable recording Avatax Transaction	This will allow the user to enable/disable the recording under Admin > General > Sales Tax - Avalara. <i>*Tax calculating service, contact account management .</i>	Sales Tax
Sync PPW Client to Avatax	This will allow the user to sync the client under Admin > General > Sales Tax - Avalara. <i>*Tax calculating service, contact account management.</i>	Sales Tax
View Sales Tax Avatax Page	This will allow the user to view the sales tax page under Admin > General > Sales Tax - Avalara. <i>*Tax calculating service, contact account management.</i>	Sales Tax
		Tracking
View Tracking Statuses	This will allow the user to view the tracking status feature throughout the PPW system.	Tracking
Delete Tracking Statuses	This will allow the user to remove a tracking status for a line item.	Tracking
Add/Modify Tracking Statuses	This will allow a user to add/modify/save tracking statuses under Admin > General.	Tracking
		Unable to Complete
Edit/Delete UTC Options	This will allow the user to add/edit/delete Unable to Complete options under Admin > General > Unable To Complete.	Unable to Complete
View UTC Options Set Up	This will allow the user to view Unable to Complete Options under Admin > General > Unable To Complete.	Unable to Complete
		Units of Measure
View Units of Measure	This will allow a user to view the units of measure throughout the PPW system.	Units of Measure
Delete Units of Measure	This will allow the user to delete a previously created UOM under Admin > General > Units of Measure.	Units of Measure
Add/Update Units of Measure	This will allow the user to add/edit/save a UOM under Admin > General > Units of Measure.	Units of Measure
		Users
Default	This will allow the user to view the 'Users' page of PPW under Admin > Users.	Users
Delete	This will allow the user to delete users under the Users page of PPW under Admin > Users.	Users
Edit	This will allow the user to edit users under the Users page of PPW under Admin > Users.	Users
Edit Vendor ID	This will allow the user to add/edit/save a vendor ID during user set up.	Users
Enable Vendor ID	This will allow the user to view the vendor ID field during user set up.	Users
Bulk Import Users	This will allow the user to upload and save a list of users in bulk.	Users

<i>Insert</i>	This will allow the user to create users under the Users page of PPW under Admin > Users.	Users
<i>ResetPass</i>	This will all the user to reset users passwords under the Users page of PPW under Admin > Users.	Users
Validation Rules		
<i>View Validation Rules</i>	This will allow the user to view under Admin > General > Validation Rules.	Validation Rules
<i>Edit Validation Rules</i>	This will allow the user to add/edit/save rules under Admin > General > Validation Rules.	Validation Rules
Work Types		
<i>Edit Auto Invoice Settings</i>	This will allow the user to add/edit/save auto invoice settings under Admin > General > Work Types.	Work Types
<i>View Auto Invoice Settings</i>	This will allow the user to view auto invoice settings under Admin > General > Work Types.	Work Types
<i>Edit Work Types</i>	This will allow the user to add/edit/save Work Types under Admin > General > Work Types.	Work Types
<i>Assign Work Type Categories</i>	This will allow the user to assign a work type category to a work type under Admin > General > Work Types.	Work Types
<i>Delete Work Type Categories</i>	This will allow the user to delete a work type category under Admin > General > Work Types.	Work Types
<i>Edit Work Type Categories</i>	This will allow the user to add/edit/save a work type category under Admin > General > Work Types.	Work Types
<i>View Work Type Categories</i>	This will allow the user to view a work type category under Admin > General > Work Types.	Work Types
Forms & Docs		
<i>Auto Attach Forms & Docs</i>	This will allow the user to set forms & docs to auto attach to work orders automatically.	Forms & Docs
<i>View Forms and Docs</i>	This will allow the user to view the 'Forms & Docs' tab in PPW.	Forms & Docs
<i>Delete Files</i>	This will all the user to delete files from the 'Forms & Docs' tab in PPW.	Forms & Docs
<i>Delete Category</i>	This will allow the user to delete categories from the 'Forms & Docs' tab in PPW.	Forms & Docs
<i>Upload Files</i>	This will allow the user to upload files to the 'Forms & Docs' tab in PPW.	Forms & Docs
Insights		
<i>Author LiveBoards</i>	This will allow the user to create/edit/delete Liveboards in under the Insights>Liveboards tab in PPW.	Insights
<i>View Liveboards</i>	This will allow the user to view Liveboards in under the Insights>Liveboards tab in PPW.	Insights
Job Queue		
<i>Show All Job Queues</i>	This will allow the user to see the job queue of every user.	Job Queue
Myhome		

AccountSettings	This will allow the user to click on their name in the upper right-hand corner when logged into PPW and view their account settings.	Myhome
Submit Vendor Availability	This will allow the user to Submit Vendor Availability under account settings by clicking on their name in the upper right-hand corner when logged into PPW and view their account settings. This is typically enable for contractors/vendors.	Myhome
Request Time Off	This will allow the user to enter time off under Vendor Availability under account settings. This is typically enabled for contractors/vendors.	Myhome
Acknowledge Vendor Availability	This will allow the user to acknowledge any time off notifications under Vendor Availability on the Home Screen.	Myhome
SaveAccountSettings	This will allow the user to click on their name in the upper right-hand cornern when logged into PPW and save their account settings.	Myhome
		Home
Access Advanced Filter Option	This will allow the user to view and run the Advanced Filter on the home page of PPW.	Home
Append items to invoice	This will allow the user to append items to an invoice via the 'Actions' tab on the home screen.	Home
Assign Contractor	This will allow the user to assign a contractor to the order via the 'Actions' tab on the on screen. If you are using subcontracting companies in your PPW system, then whomever is the lead user for the subcontracting.	Home
View Home Screen	This will allow the user to view the home screen of PPW.	Home
Delete Work Order	This will allow the user to delete a work order from the Home Screen via the 'Actions' in PPW.	Home
Bulk PCR Export to Excel	This allows the user to PCR Forms in Bulk from the Home Screen by selecting the orders that apply and via the 'Actions' tab selecting Bulk PCR Export to Excel.	Home
Set Assigned Admin	This will allow the user to assign an Admin to the order via the 'Actions' tab on the home screen.	Home
Mark Complete	This will allow the user to mark an order as complete via the 'Actions' tab on the home screen.	Home
Mark Follow Up in Sub Contracting Company	This will allow the user to Mark as Follow up for the subcontracting company if you are utilizing subcontracting companies.	Home
Un-Mark Ready for Office	This will allow the user to unmark orders as Ready For Office.	Home
Mark Ready for Office	This will allow the user to mark orders as Ready For Office.	Home
Mark Ready for Office - Sub Contracting Company	This will allow the user to Mark as Ready For Office for the subcontracting company if you are utilizing subcontracting companies.	Home
Mass Mark ready for Office	This will allow the user to mass mark orders as Ready for Office from the home screen of PPW via the Actions tab in PPW.	Home
PrintAssigned	This will allow the user to pring the work orders.	Home

<i>PrintRoute</i>	This will the users to Route their Work Order from the Home Screen of PPW via the actions tab.	Home
<i>Recalculate PCR Forms</i>	This will allow the user to Re-Calculate PCR froms on a work order.	Home
<i>Set Background Check Provider</i>	This will allow the user to change the background check-in provider from the home page of PPW via the Actions button.	Home
<i>Set Category</i>	This will allow the user to set the category of the work order via the 'Actions' tab on the home screen.	Home
<i>Change Due Date</i>	This will allow the user to change the due date of the work order via the 'Actions' tab on the home screen.	Home
<i>Set client company due date</i>	This will allow the user to change the client company due date of the work order via the 'Actions' tab on the home screen.	Home
<i>Allow User to Set Estimated Complete Date</i>	This will allow the user to set the estimated completion date of the work order via the 'Actions' tab on the home screen.	Home
<i>Set Client Company Admin</i>	This will allow the user to sert the client company Admin of the work order via the 'Actions' tab on the home screen.	Home
<i>Add Auto Work Detail</i>	This will allow the user to add an auto work detail to the work order via the 'Actions' tab on the home screen.	Home
<i>Set Work Type</i>	This will allow the user to set the work type of the work order via the 'Actions' tab on the home screen.	Home
<i>Enable Item Details Icon</i>	This will allow the user to view the work order item details from the Home Screen when Icons is 'Active' under the columns tab.	Home
<i>Un-Assign Contractor</i>	This will allow the user to un-assign a contractor to the order via the 'Actions' tab on the home screen.	Home
<i>Un-Mask Loan Numbers</i>	This will allow the user to see the full loan number on a work order.	Home
<i>Zip Code Lookup</i>	This will allow the user to access and utilize the Zip Code Lookup feature of PPW on the home screen.	Home
Send To		
<i>Send to Aspen Grove iProperty</i>	This will the user to send the orders to Aspen Grove iProperty via the 'Actions' tab on the home screen.	Send To
<i>Send to Form.com/WorldAPP</i>	This will allow the user to assign orders to WorldAPPuser via the 'Actions' tab on the home screen.	Send To
Sub_users		
<i>View /Assign Sub-Users</i>	This will allow the user to view/assign sub-users.	Sub_users
<i>Create & Manage Sub-Users</i>	This will allow the user to create & manage sub-users.	Sub_users
<i>Manage All Sub Users for an Org</i>	This will allow the user to manage all sub users for an Org.	Sub_users
User crews		
<i>Access users crews</i>	This will allow the user to access the 'Crews' set up function under account settings.	User crews
<i>Edit/Insert Users Crews</i>	This allow the user to add/edit/save crews under account settings.	User crews

		Properties
View Properties Tab	This will allow the user to View Properties from the 'Properties' tab.	Properties
		Report
Bids - Approved/Denied		Report
Execute Bids - Approved/Denied	This will allow the user to run the 'Bids-Approved/Denied' report under the Preorts tab in PPW.	Report
Bid_Comp		Report
View the Bid Report	This will allow the user to View the Bid Report from Reports > Bids - Approved/Denied. <i>*Note: The report can be run with no more than 30 day increments.</i>	Report
Bid report by WO #	This will allow the user to view a Bid report by Work Order # from Reports > Bid/Completion Item Report.	Report
Export Bid report by WO #	This will allow the user to Export a Bid Report by WO # from Reports > Bid/Completion Item Report.	Report
Checkins		Report
Mobile Check In Report	This will allow the user to access the 'Check Ins' report under the Reports tab in PPW.	Report
Execute Mobile Checkin Report	This will allow the user to rung the 'Check Ins' report under the Reports tab in PPW.	Report
Checkout		Report
Access & Run Mobile Checkout Report	This will allow the user to access & run mobile checkout report under the Reports tab in PPW.	Report
Filter_worktype		Report
Filter Worktype	This will allow the user to run the 'Filter Worktype' report under the Reports tab in PPW.	Report
Edit/Insert users crews	This will allow the usesr to Edit/Insert users crews under the 'Filter Workype' report under the Reports tab in PPW.	Report
Freddie Mac Invoice Report		Report
Enable Account Codes	This will allow the user to map active line items to the appropriae account codes	Report
View and Run Freddie Mac Invoice Report	When run, it queues the download as a CSV.	Report
Contractor Report Card		Report
Access report	This will allow the user to access the contractor report card from the 'Reports' tab in PPW. <i>*Note: The report can be run with no more than 30 day increments.</i>	Report
Filter_worktype		Report
Filter Worktype	This will allow the user to run the 'Filter Worktype' report under the Reports tab in PPW.	Report
Import_checks		Report

Import Client Payments	This will allow the user to import client payments via the Invoice - Import Client Payment info option under the Reports tab in PPW.	Report
Invoice_client		Report
Invoice - Accounts Payable and Receivable	This will allow the user to run the 'Invoice - Accounts Payable and Receivable' report under the Reports tab in PPW.	Report
Invoice_Incomplete		Report
Invoices-Incomplete	This will allow the user to run the 'Invoices - Incomplete' report under the Reports tab in PPW.	Report
Invoice_summary		Report *
Default	This feature is no longer available, please disregard this permission.	Report
Execute	This feature is no longer available, please disregard this permission.	Report
ProcessFields	This feature is no longer available, please disregard this permission.	Report
Invoice_summary_city		Report
Invoice Summary by City	This will allow the user to run the 'Income Summary by City' report under the Reports tab in PPW.	Report
Invoice_summary_subcont		Report
Default	This feature is no longer available, please disregard this permission.	Report
Invoice Summary	This feature is no longer available, please disregard this permission.	Report
Execute	This feature is no longer available, please disregard this permission.	Report
View Order Control Override logs	This will allow the user the view Order Control Override Logs under the reports tab.	Report
HUD Active Inventory API Status Report	This will allow the user the view HUD Active Inventory API Status Report under the Reports tab by date.	Report
View and execute report		Report
PCR Form Responses	This will allow the user to reuon the 'PCR Form Responses' Report under the Reports tab.	Report
Execute PCR Forms Responses	This will allow the user to run the 'PCR Form Responses' report under the Reports tab.	Report
PPW Link Queue	This will allow the user to run the 'PPW Link Queue' report under the Reports tab in PPW.	Report
Access PPW Link Queue Report	This will allow the user to run the 'PPW Link Queue' report under the Reports tab in PPW.	Report
QuickBooks Invoice Synce Errors/Status	This will allow the user to run the 'QuickBooks Invoice Sync Errors/Reset' report under the Reports tab in PPW.	Report
Aspen Grove iProperty API Errors	This will allow the user to run the 'Aspen Grove iProperty API Errors' report under the Reports tab in PPW.	Report
Aspen Grove Dynamic Tasks API Results	This will allow the user to run the Aspen Grove Solutions Dynamic Tasks API results.	

<i>FNMA PreFCL Inspections</i>	This will allow the user to run the 'FNMA PreFCL Inspections' report under the Reports tab in PPW.	Report
<i>LoanSphere Invoicing Vendor Import</i>	This will allow the user to run the 'LoanSphere Invoicing Vendor Import' report under the Reports tab in PPW.	Report
<i>Wells Fargo MBA PIR Files</i>	This will allow the user to run the 'Wells Fargo MBA PIR Files' report under the Reports tab in PPW.	Report
<i>Work Order Status Change</i>	This will allow the user to run a report on Work Status changes under the Reports Tab > Work Order Status Change	Report
<i>Execute Work Order Status Change</i>	This will allow the user to run the 'Work Order Status Change' report under the Reports tab in PPW.	Report
<i>Invoices - Mass Write-off</i>	This will allow the user to run a report on Mass Write offs or Chargebacks under the Reports Tab > Invoices - Mass Write-off	Report
<i>Execute Invoices - Mass Write-off</i>	This will allow the user to run the 'Invoices-Mass Write-off/Chargeback' report under the Reports tab in PPW.	Report
		View Work Order
		Bidinfo
<i>View Bid Info</i>	This will allow the user to view the Bid info on the Bid/Completion Page of a work order.	Bidinfo
<i>Save Bid Info</i>	This will allow the user to save the Bid info on the Bid/Completion Page of a work order.	Bidinfo
		Bid/Completion Info
<i>Edit Disabled Contractor Price Edit</i>	This will allow the user to edit disabled contractor price edit on the Bid/Completion Info tab of a work order.	Bid/Completion Info
<i>Copy Bids to the New Work Order</i>	This will allow the user to copy a bid to another order on the on the Bid/Completion Info tab.	Bid/Completion Info
<i>Access Comp and Bid Notes</i>	This will allow the user to access the Bid/Completion info tab of a work order.	Bid/Completion Info
<i>Save Comp and Bid Note changes</i>	This will allow the user to save bid and completion items on the Bid/Completion info tab of a work order.	Bid/Completion Info
<i>Modify Tracking Statuses</i>	This will allow the user to select/save a tracking status on the Bid/Completion Info tab.	Bid/Completion Info
<i>Print Client Estimate</i>	This will allow the user to Print Client Estimate from the Bid/Completion Info tab of work order.	Bid/Completion Info
<i>Modify Approved/Denied info</i>	This will allow the user to change the Approved/Denied status of a Bid on the Bid/Completion Info tab of a work order.	Bid/Completion Info
<i>Show if Bid sent to Work Order</i>	Displays an icon on the bid completion page indicating the bid has been used to create a new work order	Bid/Completion Info
<i>View the change history for Bid/Comp page</i>	This will allow the user to View the change history on the Bid/Completion Info tab of a work order.	Bid/Completion Info

View Approved/Denied info	This will allow the user to View the Approved/Denied info on the Bid/Completion Info tab of a work order.	Bid/Completion Info
View Bid/Completion Info	This will allow the user to View the Bid/Completion info on the Bid/Completion Info tab of a work order.	Bid/Completion Info
View Tracking Statuses	This will allow the user to only view the tracking status feature on the Bid/Completion Info tab.	Bid/Completion Info
Access XactPRM	This will allow the user to access XactPRM from the Bid/Completion Info tab of a work order.	Bid/Completion Info
		Invoice
Add Complete Date	This will allow the user to Add Complete Date to an invoice on the Invoice Page of the work order.	Invoice
Allow adjusting of discount percentages	This will allow the user to adjust the discount percentages of an invoice on the Invoice Page of the work order.	Invoice
Edit Disabled Contractor Price Edit	This permission disables the contractor from changing the price on the bid/comp page if selected.	Invoice
View Invoice Screen	This will allow the user to view the Invoice Page of the work order.	Invoice
Delete Invoice	This will allow the user to Delete the invoice on the Invoice Page of the work order.	Invoice
Delete Client Payment	This will allow the user to Delete Client Payments on the Invoice Page of the work order.	Invoice
Delete Contractor Payment	This will allow the user to Delete Contractor Payments on the Invoice Page of the work order.	Invoice
Enable Client Invoice Line Item Comments	This adds a comment box below each line item on the client invoice.	Invoice
Save Invoice	This will allow the user to save the invoice on the Invoice Page of the work order.	Invoice
Save Client Payment	This will allow the user to Save the Client Payment on the Invoice Page of the work order.	Invoice
Save Contractor Payment	This will allow the user to Save the Contractor Payment on the Invoice Page of the work order.	Invoice
Add/Edit/Delete invoice line item	This will allow the user to Add/Edit/Delete an invoice line item on the Invoice tab.	Invoice
Modify Tracking Statuses	This will allow the user to select/save a tracking status on the Invoice tab.	Invoice
Mark Invoice Complete	This will allow the user to mark an invoice complete on the Invoice tab.	Invoice
Mark Credit Memo	This will allow the user to Mark Credit Memo for Client on the Invoice tab from the work order. <i>*Client invoice cannot have a positive value in order to apply a credit memo.</i>	Invoice
Modify After Invoice Complete and/or Closed	This will allow the user to modify the invoice after it has been marked completed and/or has been closed.	Invoice

Create Print Version	This will allow the user to print the invoice on the Invoice Page of the work order.	Invoice
Re-Sync Contractor Bill to QuickBooks	This will allow the user to Re-Sync the Contractor Bill to QuickBooks on the Invoice Page of the work order.	Invoice
Re-Send Client Invoice to QuickBooks	This will allow the user to Re-Send Client Invoice to QuickBooks on the Invoice Page of the work order.	Invoice
Send Contractor Invoice to QuickBooks	This will allow the user to Send Contractor Invoice to QuickBooks on the Invoice Page of the work order.	Invoice
View the change history for the Client Invoice	This will allow the user to view the change history for the Client Invoice on the Invoice Page of the work order by selecting the drop down arrow next to Client.	Invoice
View the change history for the Cont Invoice	This will allow the user to view the change history for the Contractor Invoice on Invoice Page of the work order by selecting the drop down arrow next to Contractor.	Invoice
View Client Invoice Info	This will allow the user to view the client invoice on the Invoice Page of the work order.	Invoice
View Client Payments	This will allow the user to View the Client Payments on the Invoice Page of the work order.	Invoice
View Contractor Invoice	This will allow the user to View the Contractor Invoice on the Invoice Page.	Invoice
View Contractor Payments	This will allow the user to View the Contractor Payments on the Invoice page of the work order.	Invoice
View Tracking Statuses	This will allow the user to only view the tracking status feature on the Invoice tab.	Invoice
Damages/Violations		
Add Damages and Violations	This will allow the user to Add Damages and Violations on the Damages/Violations tab of the work order.	Damages/Violations
View the Damages/Violations Page	This will allow the user to View the Damages/Violations on the Damages/Violations tab of the work order.	Damages/Violations
Deleted Damage/Violation	This will allow the user to Delete Damages/Violations on the Damages/Violations tab of the work order.	Damages/Violations
Process Damages and Violations	This will allow the user to Process Damages and Violations on the Damages/Violations tab of the work order.	Damages/Violations
PCR Form		
Assign Test PCR Forms	This will allow the user to add Test PCR Forms to a Work Order on the PCR form page of the work order.	PCR Form
Associate new PCR For with a Work Order	This will allow the user to Associate a new PCR Form with a Work Order on the PCR form page of the work order.	PCR Form
Re-Calculate the required PCR Forms	This will allow the user to Re-Calculate the required PCR Forms on the PCR form page of the work order.	PCR Form

Share Form Link	This will allow the user to Share the Form Link on the PCR form page of the work order.	PCR Form
View PCR Forms	This will allow the user to View the PCR Forms on the PCR form page of the work order.	PCR Form
Remove a PCR Form from a Work Order	This will allow the user to Remove a PCR Form from a Work Order on the PCR form page of the work order.	PCR Form
Save PCR Forms	This will allow the user to Save the PCR Forms on the PCR form page of the work order.	PCR Form
MBA Version Export and Re-Queue	This will allow the user to see and use this feature on the PCR Form page of a work order.	PCR Form
Save PCR Forms (old forms)	This will allow the user to Save the old versions of PCR Forms on the PCR form page of the work order.	PCR Form
Toggle required Yes/No	This will allow the user to toggle whether or not a PCR Form is required on the PCR form page of the work order.	PCR Form
Enable Update Property Info	If selected, this will allow the user to update the Property Info tab from answers submitted on a PCR form.	PCR Form
		Job Notes
Delete file attachments	This will allow the user to Delete file attachments of a job note on the Job notes page of a work order.	Job Notes
Delete Notes	This will allow the user to Delete Notes on the Job Notes page of a work order.	Job Notes
See Job Notes Revisions	This will allow the user to See Job Notes Revisions on the Job Notes page of a work order.	Job Notes
Show Group Permissions for Job Notes	This will allow the user to Show Group Permissions for Job Notes on the Job Notes page of a work order.	Job Notes
Save Job Notes	This will allow the user to Save Job Notes on the Job Notes page of the work order.	Job Notes
Edit Existing Job Notes	This will allow the user to Edit Existing Job Note on the Job Notes page of the work order.	Job Notes
Mark 'Send to Client'		Job Notes
See Deleted Job Notes	This will allow the user to See Deleted Job Notes on the Job Notes page of a work order.	Job Notes
View Job Notes	This will allow the user to View Job Notes on the Job Notes page of a work order.	Job Notes
View Property Notes	This will allow the user to View Property Notes on the Job notes page of a work order.	Job Notes
		Property Info
Access Property Info	This will allow the user to Access Property Info on the Property Info Page of a work order.	Property Info

Activate/Deactivate Stop Work	This will allow the user to Activate/Deactivate Stop Work on the Property Info Page of a work order.	Property Info
Property History	This will allow the user to view the Property History on the Property Info Page of a work order.	Property Info
Save Client Status	This will allow the user to save the Client Status on the Property Info Page of a work order.	Property Info
View Client Status	This will allow the user to View the Client Status on the Property Info Page of a work order.	Property Info
View Stop Work	This will allow the user to view Stop Work on on the Property Info Page of a work order.	Property Info
		General Info
Cancel Recurring Order	This will allow the user to Cancel Recurring Orders on the General Info Page of a work order.	General Info
View General Info Screen	This will allow the user to View the General Info Page of a work order.	General Info
Delete Work Order	This will allow the user to Delete a Work Order from the General Info Page of a work order.	General Info
Delete Work Order Line Item	This will allow the user to Delete Work Order Line Items on the General Info Page of a work order.	General Info
Edit Work Order	This will allow the user to Edit a Work Order on the General Info Page of a work order.	General Info
Edit WIFCD	This will allow the user to Edit a WIFCD on the General Info Page of a work order.	General Info
Save Work Order	This will allow the user Save a Work Order on the General Info Page of a work order.	General Info
Invoice Work Order Items (Bids)	This will allow the user to send the Work Order Item Detail from the General Info page of the work order to the invoice.	General Info
View Mobile Checkout Data	This will allow the user to view the Mobile Check In/Check out data on the General Info page of a work order.	General Info
Enable Mobile Checkout Requirement	This will require the vendor/contractor to check out of the work order.	General Info
Over ride user locked Work Orders	This will allow the user to uncheck the lock and allow the user to make changes to the work order.	General Info
View QC Tools	This will allow the user to view the QC Tools feature on the General Info page of a work order.	General Info
QC Tools - Follow Up	This will allow the user to use the QC Tools feature on the General Info page of a work order.	General Info
Add Work Order Line Item	This will allow the user to Add a Work Order Line Item on the General Info Page of a work order.	General Info
Show Access History	This will allow the user to Show the Access History of an order on the General Info Page of a work order.	General Info

Show Field History	This will allow the user to view the Field History of a work order on the General Info Page of a work order.	General Info
Show Work Detail Pricing	This will allow the user to view the Work Dteail Pricing on the General Info Page of a work order.	General Info
Enable Unable to Complete	This will allow the user to indicate that the Work Order cannot be completed.	General Info
View Auto Assign Info	This will display a button that shows how the contractor was auto-assigned to a work order.	General Info
View Import Logs	This will allow the user to View the Import Logs on the General Info Page of a work order.	General Info
View Line Item Details	This will allow the user to View the Line Item Details on the General Info Page of a work order.	General Info
Work Order History	This will allow the user to view the Work Order History on the General Info Page of a work order.	General Info
		Send Results
Access Send Results page	This will allow the user to access the Send Results Page of a Work Order.	Send Results
		Photo/File Uploads
Copy Photos from one work order to another	This will allow the user to copy photos from one order to anther on the Photos/Documents tab of PPW.	Photo/File Uploads
View File/Photo Page	This will allow the user to view the Photos/Document tab on a work order.	Photo/File Uploads
Delete File/Photo	This will allow the user to Delete Photos/Documents on the Photos/Documents tab of a work order.	Photo/File Uploads
Delete Bulk Photos	This will allow the user to delete photos in bulk from the Photos/Documents tab of a work order.	Photo/File Uploads
Get File Permissions	This will allow the user to see and edit/save the document permissions of a document on the Photos/Documents tab on a work order.	Photo/File Uploads
Download with modified date/time	This will allow the user to Download photos with a modified date/time stamp.	Photo/File Uploads
Move photos from one work order to another	This will allow the user to move photos from one order to another on the Photos/Documents tab of PPW.	Photo/File Uploads
Recover Deleted Photos	This will allow the user to undelete deleted photos on the Photos/Documents tab of the work order. *Note that only one photo can be restored at a time.	Photo/File Uploads
Save photo modifications	This will allow the user to Save Photo Modifications on the Photos/Documents tab of a work order.	Photo/File Uploads
Set Property Front of House (FOH) photo	This will allow the user to set a photo indicated the front of the house to clarify the vendor/contractor is at the correct property.	Photo/File Uploads
Create Shared Document Links	This will allow the user to Create a Shared Document Link from the Photos/Document tab of a work order.	Photo/File Uploads

Delete Shared Document Links	This will allow the user to delete a shared document link on the Photos/Documents tab of a work order.	Photo/File Uploads
Transfer files from Forms&Docs to Work Orders	This will allow the user to Transfer files from the Forms & Docs tab of PPW to the Photos/Documents page of a work order.	Photo/File Uploads
Upload files from web	This will allow a user to Upload files from their computer to the Photos/Documents page of a work order.	Photo/File Uploads
Upload photos from web	This will allow a user to Upload photos from their computer to the Photos/Documents page of a work order.	Photo/File Uploads
View duplicate photo matches	This feature is no longer available, please disregard this permission.	Photo/File Uploads
View Uploaded Files	This will allow the user to view the files that have been uploaded to the Photos/Documents tab of a work order.	Photo/File Uploads
Validation		
Validate Invoice	This allows the user to mark as validated on the Invoice tab of a work order.	Validation
Validate PCR	This allows the user to mark as validated on the PCR Form tab of a work order.	Validation
Validate Photos	This allows the user to mark as validated on the PCR Form tab of a work order.	Validation
Validate Seasonal	This allows the user to mark as validated on the PCR Form tab of a work order.	Validation
Can view Validation Flags and mark QC Approved	This will allow the user to view the validation flags on the home screen and to perform any validation functions on work orders.	Validation
Search		
AssignReport	This feature is no longer available, please disregard this permission.	Search
Default	This will allow the user to access the 'Search' tab of PPW.	Search
Search	This will allow the user to Search for orders via the 'Search' tab of PPW.	Search
Support		
Save Support Tickets	This will allow the user to submit a support ticket.	Support
Set Ticket Type	This will allow the user to set the support ticket type.	Support
View All Tickets	This will allow the user to view all tickets that have been submitted to PPW Support from your organization.	Support